POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

COURSE DESCRIPTION CARD - SYLLABUS

Course name

German [S2Bud1>JN1]

Course

Field of study Year/Semester

Civil Engineering 1/1

Area of study (specialization) Profile of study

Structural Engineering general academic

Course offered in Level of study

second-cycle Polish

Form of study Requirements

full-time elective

Number of hours

Lecture Laboratory classes Other 0

0

Tutorials Projects/seminars

15 0

Number of credit points

1.00

Coordinators Lecturers

mgr Ewa Kapałczyńska ewa.kapalczynska@put.poznan.pl

Prerequisites

The already acquired language competence compatible with level B2 (CEFR). The ability to use general and field specific vocabulary, and grammatical structures required on the first level of studies. The ability to work individually and in a group; the ability to use various sources of information and reference works.

Course objective

1. Enable the student to achieve language competence B2+ (CEFR). 2. Improve the student's skills in using academic and professional language, specific for a given field of study, in all four linguistic skills. 3. Improve the study of a technical text (introduction to basic translation techniques). 4. Equip the student with the language and skills he needs to succeed in an international working environment and everyday life.

Course-related learning outcomes

Knowledge:

As a result of the course, the student ought to acquire field specific vocabulary related to the following issues:

- 1. Engineer"s key competences,
- 2. Job searching and recruitment process,

3. Writing formal letters.

The student knows and understands grammatical and lexical rules of English and uses them effectively in different types of written and oral communication.

Skills:

As a result of the course the student will be able to:

- 1. obtain information from literature, databases and other sources, integrate information and use it critically, draw conclusions, formulate and justify opinions [KB_U13, KB_U17],
- 2. use a variety of communication strategies in German different environments, the working one included [KB U13],
- 3. make an oral presentation and interpret data shown in a diagram/graph [KB U13],
- 4. conduct business correspondence [KB U13].

Social competences:

As a result of the course the student will possess the following skills. The credit for the course means the student:

- 1. can communicate effectively in a German-speaking environment and typical everyday situations, and can speak in public,
- 2. recognize and make use of /understand cultural differences in behaviour as well as in formal and private communication in German; in a different cultural environment,
- 3. understands the importance of lifelong learning, can inspire others to study and can organize the process of learning for them .

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

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Formative assessment: tests during academic year (written and oral) presentations. Summative assessment: credit. To obtain a positive assessment the student is obliged to pass the material covered by the program with at least 50%.

Programme content

The programm includes the following content:

- Engineering competences
- Application documents
- Correspondence

Course topics

The programm covers the following topics:

- Personal profile and presentation of own competencies
- Writing CV, cover letter based on job advertisement
- Writing formal letters (mail, inquiry)
- Self-presentation

Teaching methods

- 1. Presentation, analysis of topics/problems through examples shown on the board, videos, lexical and grammatical tasks,
- 2. Language practice: discussion, teamwork, case study, linguistic and integration games,
- 3. Student's individual work, reading and listening comprehension exercises, writing practice.

Bibliography

Rasic

- 1. Sander, I./Grosser, R.: DaF im Unternehmen, Ernst Klett Sprachen Stuttgart 2016
- 2. Müller, A./Schlüter, S.: Im Beruf Kursbuch, Hueber Verlag, Ismaning 2013

Additional

- 1. Hagner, V./Schlüter, S.: Im Beruf Arbeitsbuch, München 2014
- 2. Fügert, N.: Bewerbungstraining, Ernst Klett Sprachen Stuttgart

3. Professional literature (online resources)

Breakdown of average student's workload

	Hours	ECTS
Total workload	30	1,00
Classes requiring direct contact with the teacher	15	0,50
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation)	15	0,50